



*Achievement for all*

# Sherburn High School



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## Valuables Policy

Adopted/Reviewed: April 2021

Date of Next Review: April 2024

Sherburn High School  
Garden Lane  
Sherburn in Elmet  
LS25 6AS

## **VALUABLES POLICY**

### **Personal Property**

1. Students and parents/carers are regularly reminded that school has no insurance cover for students' personal possessions, including mobile phones, Ipods, etc, and it is the responsibility of parents/carers to insure their child's personal possessions as part of their own Household Insurance Policy (if so required).
2. The only valuable items permitted by the school's uniform policy are a watch (this does not include a smart watch e.g. an Apple watch) and, for students with pierced ears, a pair of simple ear studs. No other jewellery items are permitted for safety reasons.

### **PE Department**

The procedures for collecting valuables during PE lessons have been reviewed and the following points should be noted:

1. Expensive articles should never be brought to school.
2. All personal belongings should be clearly marked with the owner's name.

The procedure for collecting valuables will be as follows:-

1. It is the student's responsibility to hand in valuables to staff at the beginning of the lesson.
3. Valuables will be returned by the staff at the end of the lesson. It is the responsibility of each student to collect his/her own valuables.

N.B. The PE department will not accept responsibility for valuables which are not collected personally at the end of the lesson.

### **Lost Property**

1. Students are always encouraged to take good care of their own and other people's possessions. It is essential that all possessions and items of school uniform are named.
2. Lost property is handed in at the Main Office.