



Sherburn High School

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Achievement for all

Careers, Education, Information, Advice and Guidance Policy

Adopted/Reviewed: September 2023

Date of Next Review: September 2026

Sherburn High School
Garden Lane
Sherburn in Elmet
LS25 6AS

Sherburn High School recognises the importance of effective Careers Education, Information, Advice and Guidance for young people and we expect all our students to have high aspirations and consider a broad and ambitious range of careers. This is embedded in our core values of aspiration, community and excellence. We are committed to providing comprehensive and good quality information, advice and guidance to all students to enable them to make effective decisions for the future about a wide range of career pathways. The programme aims to inspire students, raise aspirations, broaden horizons and challenge stereotyping.

We provide access to a wide range of activities that inspire young people, including motivational speakers, workshops, mock interviews, workplace visits, college and university visits. We welcome contact from employers, colleges, universities, training or apprenticeship providers. Our Provider Access Policy sets out our academy's arrangements for managing the access of education and training providers to students for the purpose of giving them information about the provider's education or training offer. In the first instance, please contact Miss Miller, Assistant Headteacher I if you have an interest in working with or coming in to speak with our students about any of the opportunities you may be able to provide to them in the future.

Careers Staff / Team Details

Careers Leader – Sophie Miller, Assistant Headteacher

Careers Adviser – Annie Gill, Level 6 Careers adviser

Careers staff can be contacted via the main switchboard on 01977 682 442

KS3 Careers programme (to replace existing link)

CEIAG is embedded into our Personal Development curriculum which is delivered by form tutors during Period 1.

Year 7	Successfully managing the transition to Year 7. Soft skills in the workplace Financial skills - saving and spending
Year 8	Choosing GCSE options Natwest CareerSense workshop - finding my potential Successfully managing the transition to GCSE.
Year 9	Pathways Post-16 The world of work: key features of a work experience Reflections and goal setting.

This programme is supplemented with additional opportunities that are offered to students through their Careers Google Classroom page. This allows us to share opportunities from external providers such as webinars, internships and experience days and ensures students are able to seek as many opportunities as they wish.

Students in these year groups who are in receipt of the Pupil Premium are also invited to participate in the Roots to Success programme which offers a fully funded visit to a local university with workshops that help them to make decisions about their future. All year groups will also have meaningful encounters with training and qualification providers as per the Provider Access Legislation of 2022. More details of this can be found on our website.

This is further supplemented by a Year 8 GCSE options process where students are given expert guidance around which careers they can access based on their GCSE options. Students with EHCPs in Year 7 and Year 8 are also invited to attend an impartial careers interview with our careers adviser, to get them thinking about their futures and offer guidance and support.

KS4 Careers programme

CEIAG is embedded into our Personal Development curriculum which is delivered by form tutors during Period 1.

Year 10	Creating a CV/ writing an application Practice interviews Reflections and goal setting
Year 11	Ready for Post-16 Options Post-18 Successfully transitioning to Post-16.

This programme is supplemented with a series of group and individual careers appointments throughout Year 10 and Year 11 so that by the end of Year 11 every student has had impartial, personalised careers advice.

Furthermore, additional opportunities are offered to students through their Careers Google Classroom page. This allows us to share opportunities from external providers such as webinars, internships and experience days and ensures students are able to seek as many opportunities as they wish.

All year groups will also have meaningful encounters with training and qualification providers as per the Provider Access Legislation of 2022. More details of this can be found on our website.

Students in Year 10 who are in receipt of the Pupil Premium are also invited to participate in the Roots to Success programme which offers a fully funded visit to a local university with workshops that help them to make decisions about their future.

Year 10 students have access to our Careers and Futures Fair in the Summer Term which hosts a range of local and national employers and training providers so that they can begin to deepen their thinking about their Post-16 options.

Year 11 students gain additional support and advice through their supporting success evening, Post-16 options evening and Parents Consultation Evening where they can discuss their steps after Year 11 with their class teachers.

Year 11 students are also invited to attend the UCAS and Apprenticeship fair hosted by UK University Search in the autumn term.