



# Sherburn High School

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## Addendum to Accessing Education for School Age Children and Young People with Medical Needs:

### A) What happens when the school becomes aware of a student having medical needs?

When we as a school become aware of a student having medical needs that affects their attendance or ability to fully access the curriculum the following procedure will be followed in line with the DfE's 2015 statutory guidance.

- The Inclusion Leader will arrange a meeting between key staff, parents/carers, students, and medical professionals (where available). At this meeting a plan will be compiled to support the student so that they are able to access the curriculum. Where this is not possible a RAP will be implemented. Reasonable adjustments e.g., the use of a chrome book or early release at the end of lessons will also be considered.
- Where appropriate the Inclusion leader will complete a Health Care Plan (IHCP) see appendix 1 of The Star Multi Academy Trust's Access to Education for School Age Children and Young People with Medical Needs Policy.
- The Inclusion Leader will hold regular meetings to monitor the student's progress and adapt and update the plan/ provision.
- If appropriate key staff will have appropriate training e.g., moving and handling to meeting toileting needs.
- The Inclusion Leader and Attendance Officer will notify North Yorkshire County Council if the student is likely to be away from school for more than 15 days and make a request to Inclusive Education. In these cases, the Inclusion Leader will liaise with Medical Education Support informing them student's needs, capabilities, and the programme of study
- Students transferring to Sherburn High in year 7 with known long-term medical needs. Will be highlighted through the usual transition meetings. This will trigger a meeting to put in place the IHCP and any reasonable adjustments to support the student. Extra transition visits will be planned where required.
- When a student transfers mid-year a meeting will take place before the student attends school and the relevant support and resources can be put in place.
- Where a student leaves us, we will work with the receiving school or college to ensure a smooth transition.
- It is the responsibility of the Inclusion Leader and/or SENCO to ensure information in relation to students' medical needs are shared with all staff. Provision Maps and the Staff Communication Bulletins are vehicles for sharing this information.

### B) The roles and responsibilities of staff in the development of individual health care plans (IHCP) and what should be recorded on them. (A model IHCP is provided in Appendix 1 of the STAR MAT Policy)

At Sherburn High School the following staff are responsible for the development of a student's IHCP:

The Inclusion Leader

The SENDCO

The student's Head of Year

Specific roles are identified on the IHCP and are bespoke to the student and their medical needs/circumstances.