



Achievement for all

Provider Access Policy

Adopted/Reviewed: January 2026

Date of Next Review: January 2027

Sherburn High School
Garden Lane
Sherburn in Elmet
LS25 6AS

Sherburn High School Provider Access Policy Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it Meaningful checklist.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Selby College
- Cranswick LTD
- Pontefract New College
- York College

Destinations of our pupils

Last year our year 11 pupils moved to range of providers in the local area after school including:

- Sherburn High School Sixth Form
- Pontefract New College
- York College
- Askham Bryan College
- Care home apprenticeships
- Hair and beauty apprenticeships

Last year our year 13 pupils moved to range of providers in the local area after school including :

- York St John University
- Leeds Beckett University
- Care home apprenticeships
- Legal apprenticeships

Management of provider access requests

Procedure

A provider wishing to request access should contact Sophie Miller, Assistant Headteacher and Careers Lead, by email at Sophie.Miller@shs.starmat.uk

Opportunities for access

The school offers the six provider encounters required **by law** and a number of additional events, integrated into the school careers programme.

We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Details of encounters

	Autumn Term	Spring Term
Year 8	Tadcaster Fire Brigade and St Johns Ambulance as part of Restart A Heart day.	KS4 options event York College assembly - apprenticeships and technical qualifications Study Skillz - career mentor talks

Year 9	Robertson's engineering workshops	Leeds Training Hospitals assembly - apprenticeships and qualifications. Drax - apprenticeship opportunities Study Skillz - career mentor talks
Year 10	Natwest career sense workshop. Sherburn High School Sixth Form Open Evening	Cranswick PLC - apprenticeship opportunities.
Year 11	Youth employment UK session on Career sectors. Meeting with careers advisor. Sherburn High School Sixth Form Open Evening	Selby college assembly - technical qualifications, career paths and Q+A Destinations interviews with SLT UCAS Discovery Leeds
Year 12		UCAS Discovery Leeds
Year 13		Groundworks apprenticeships information session.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all pupils at lunch and break times.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk