



Sherburn High School

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Addendum to Accessing Education for School Age Children and Young People with Medical Needs:

A) What happens when the school becomes aware of a student having medical needs?

When we as a school become aware of a student having medical needs that affects their attendance or ability to fully access the curriculum the following procedure will be followed in line with the DfE's 2015 statutory guidance.

- The Inclusion Leader will arrange a meeting between key staff, parents/carers, student, and medical professionals (where available). At this meeting a plan will be compiled to support the student so that they are able to access the curriculum. Where this is not possible a RAP will be implemented. Reasonable adjustments e.g., the use of a chrome book or early release at the end of lessons will also be considered.
- Where appropriate the Inclusion leader will complete a Health Care Plan (IHCP) see appendix 1 of The Star Multi Academy Trust's Access to Education for School Age Children and Young People with Medical Needs Policy.
- The Inclusion Leader will hold regular meetings to monitor the student's progress and adapt and update the plan/ provision.
- If appropriate key staff will have appropriate training e.g., moving and handling to meeting toileting needs.
- The Inclusion Leader and Attendance Officer will notify North Yorkshire County Council if the student is likely to be away from school for more than 15 days and make a request to Inclusive Education. In these cases, the Inclusion Leader will liaise with Medical Education Support informing them student's needs, capabilities, and the programme of study
- Students transferring to Sherburn High in year 7 with known long-term medical needs. Will be highlighted through the usually transition meetings. This will trigger a meeting to put in place the IHCP and any reasonable adjustments to support the student. Extra transition visits will be planned where required.
- Where a student transfers mid-year a meeting will take place before the student attends school and the relevant support and resources can be put in place.
- Where a student leaves us, we will work with the receiving school or college to ensure a smooth transition.
- It is the responsibility of the Inclusion Leader and/or SENCO to ensure information in relation to students' medical needs are shared with all staff. Provision Maps and the Staff Communication Bulletins are vehicles for sharing this information.

B) The roles and responsibilities of staff in the development of individual health care plans (IHCP) and what should be recorded on them. (A model IHCP is provided in Appendix 1 of the STAR MAT Policy)

At Sherburn High School the following staff are responsible for the development of a student's IHCP:

The SENDCO

The SEND Team

The student's Head of Year

Specific roles are identified on the IHCP and are bespoke to the student and their medical needs/circumstances.