

## **CHARGES AND REMISSIONS POLICY**

### **1. Charging for School Activities**

- .1. That the full cost of board and lodging on any residential visits will be charged (see Remission Policy paragraph 2.1).
- .2. That where tuition in the playing of a musical instrument is specifically set up for a single individual an appropriate fee is charged to cover the costs (see Remission Policy paragraph 2.2). This will not apply where a group declines in number to a single individual. (North Yorkshire's Music Service Charging Policy applies).
- .3. That a charge be made for the full cost of activities which take place wholly or mainly outside school hours, but which are not provided as part of the syllabus for a prescribed public examination and are not required in order to fulfil statutory duties relating to the National Curriculum or to Religious Education.
- .4. That where a student enters a public examination not prescribed in regulations a charge is made for the full cost of entering the student for the examination and for any tuition provided to prepare the student for the examination (see Remission Policy paragraph 2.3).
- .5. That a charge be made for the full cost of examination entry where a student is re-sitting an examination where no further preparation has been provided by the school.
- .6. If the department support a request for an AS or A2 level re-sit only one opportunity will be funded by the school. Should a student wish to re-sit again at a later date they will be requested to pay the entry fee. If school is unwilling to support an initial request for a re-sit they can still take a re-sit if they are willing to pay the entry fee.
- .7. Examinations: Failure to complete preparation or attend examinations without reasonable cause.
- .8. Breakages and Fines: Students or their parents will be charged for lost books or wilfully damaged books, equipment etc

### **2. Remission of Charges for School Activities**

- .1. On residential visits wholly or mainly in school hours in the definition of the Act or provided as part of the syllabus for a prescribed public examination or in order to fulfil statutory duties relating to the National Curriculum or to Religious Education, 60% of the charges for board and lodging will be remitted for students who are registered as eligible for Free School Meals, the costs to be found from within existing school resources.
- .2. Where a charge is made for individual tuition in the playing of a musical instrument remission is given for students who are registered as eligible for Free School Meals. (North Yorkshire's Music Service Charging and Remission Policy applies).
- .3. Where the Education Committee determine to recognise an examination not prescribed by the Secretary of State no charge will be made for examination entry or for tuition.

### **3. Voluntary Contributions**

The school will continue to obtain sponsorship or voluntary contributions from parents etc to supplement activities and facilities in or out of school in the interests of its students. Voluntary contributions will include ingredients, materials and equipment for practical subjects such as Design Technology (Food and Textiles) and Resistant Materials.

**NB** Whilst failure by parents to provide contributions will not debar individual students from participating in activities, insufficient contributions may cause an activity to be curtailed or withdrawn.